

Requesting officer name:	Date:    /    / day    month    year
OneGov request number: <i>(This is not the OneGov Receipt no.)</i>	
Customer name:	
Licence type: <input type="checkbox"/> Boat Licence <input type="checkbox"/> PWC Licence <input type="checkbox"/> Mooring <input type="checkbox"/> Vessel Registration <input type="checkbox"/> Other <i>(specify)</i>	
Transaction type: <input type="checkbox"/> Application <input type="checkbox"/> Reinstatement <input type="checkbox"/> Replacement <input type="checkbox"/> Renewal <input type="checkbox"/> Transfer <input type="checkbox"/> Test <input type="checkbox"/> Other <i>(specify)</i>	
Waiver reason: <input type="checkbox"/> Download error - fee paid but not entered onto record <input type="checkbox"/> Reinstatement fee charged in error <input type="checkbox"/> Licence not received after payment <input type="checkbox"/> Computer error/data entry error/operator error <input type="checkbox"/> Deceased estate <input type="checkbox"/> Existing PVR holder <input type="checkbox"/> Other <i>(specify)</i>	

Fee amount waived:	
Waiver approved: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA <i>If No/NA, provide comment:</i>  .....	
Determination/Approving officer name:	
Signature:	Date:    /    / day    month    year

**Note: Retain the completed approved form with the relevant M work bundle for the day.**