

# Application for Renewal of a Bus Operator Accreditation (3 years)

Name of accreditation

Accreditation number

Telephone number

Mobile number

Fax number

Street Address

<input type="text"/>
<input type="text"/>
Postcode

Depot Address

<input type="text"/>
<input type="text"/>
Postcode

Name of designated manager/director (in the case of a corporation)

**Note**

If you have more than one depot address or designated manager/director, please list on the space provided on the rear of this application form.

**Privacy and personal information**

I understand that Transport for NSW will collect and hold my 'personal information' to verify the applicant's details and that failure to supply full details can result in the application not proceeding. If required, Transport for NSW may provide 'personal information' to the Australian Taxation Office, the NSW Police Service, the Department of Immigration and Border Protection and Centrelink. I have the right to access or correct my 'personal information' in accordance with the provisions of the relevant privacy legislation. I declare that the information and details provided in this application are true. The 'personal information' will be stored on secured premises.

Name

Signature

Date

/	/	
Day	Month	Year

**Office use only**

Customer number

 Fee received

Recommended by

Date

/	/	
Day	Month	Year

Approved

Date

/	/	
Day	Month	Year

 TIMS updated

Completed by

Date

/	/	
Day	Month	Year

**Applying and paying online (Mastercard or Visa)**

To renew your bus operator accreditation online please log into MyRecords at [transport.nsw.gov.au](https://transport.nsw.gov.au) Click on the payment list tab on the left side of the screen, if the accreditation has not yet expired the "Apply" symbol will appear, click this symbol and follow the instructions to complete your application and make your credit card payment. You do not need to send in this application form if you have applied online. If you apply online you don't need to complete this application form. If your application is successful we will send you a receipt within 5 working days.

**IMPORTANT NOTICE – It is an offence to operate a bus without the appropriate accreditation. Penalties of up to \$110,000.00 apply.**

**Payment**

Complete this form and credit card slip overleaf **or** pay by EFT (details below) then email your application to [BusApplications@transport.nsw.gov.au](mailto:BusApplications@transport.nsw.gov.au)

Bank: Westpac  
BSB: 032-001  
Account No: 170497

Please provide your driver licence or accreditation number in the reference field of your financial institution when processing your payment. You will need to provide your receipt number in the box below.

Receipt number

Date

/	/	
Day	Month	Year

**Please allow up to 5 working days for Transport for NSW to process your application**

Accreditation

PO Box 3185, Parramatta NSW 2124

[transport.nsw.gov.au](https://transport.nsw.gov.au) | T 02 8848 8700 | F 02 8848 8797 | E [BusApplications@transport.nsw.gov.au](mailto:BusApplications@transport.nsw.gov.au)

# Application for Renewal of a Bus Operator Accreditation (3 years) continued

List of additional depots		
Depot No.	Address	Postcode
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		

List of additional designated managers/directors

## Transport for NSW Credit Card Authority

If paying your application fee via credit card, complete your payment details below.

Mastercard

Visa

Card number

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Valid until

<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>
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CCV number

<input type="text"/>	<input type="text"/>	<input type="text"/>
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What is a CCV number? - Several numbers are printed in the signature area on the back of your card. The last three digits make up the CCV Number.

**Note: A surcharge of 0.4% applies to payments made by Visa/Mastercard.** Amex and Diners Cards are **not** accepted.

Card holder name

Amount

<b>\$ 284.00</b>
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Card holder address

Signature of card holder