

# Transport Management Plan Coversheet

## Oversize and/or Overmass (OSOM)

Use this form if your OSOM movement is classified as 'High Risk', or on a 'High Risk' route or your load is classified as a 'Critical/Sensitive' load. Definition of 'High Risk' or 'Critical/Sensitive' load is available at <https://www.transport.nsw.gov.au/operations/roads-and-waterways/business-and-industry/heavy-vehicles>.

Please complete Part A of this form, address Parts B to F (that are relevant to your OSOM movement) in your Transport Management Plan (TMP) and sign the declaration in Part G.

**Giving false and misleading information is a serious offence**

### Part A - Operator and Route Information

#### 1. Transport operator details

Business name

Business address

  
  


Postcode

ABN

#### 2. Contact person details

Name

  


Phone

Fax

Email

#### 3. Laden combination details

Width (in 2 decimal places)

 m

Length (in 2 decimal places)

 m

Height (in 2 decimal places)

 m

Mass (in 2 decimal places)

 t

Load description (make & model if machinery)

  
  
  


#### 4. Route details

Load pick-up address or border crossing if interstate

  
  


Postcode

Load destination address or border crossing if interstate

  
  


Postcode

Proposed route

  
  
  
  


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#### Contact Details

Monday to Friday 8.30am to 4.30pm AEST (excluding Public Holidays)

Transport for NSW

PO Box 94 Glen Innes NSW 2370

T 1300 656 371

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## Part A - Operator and Route Information continued

### 5. Emergency contact person details

#### Consignor

Name

  

Work phone

Mobile phone

#### On-site contact

Name

  

Work phone

Mobile phone

#### Escort vehicle company contact (if applicable)

Name

  

Work phone

Mobile phone

### 6. Transport Management Plan (tick applicable)

Your TMP addressing the relevant Parts B to F provided on the following pages must be submitted with this application.

- 'High Risk' movements** - TMP for OSOM movement that is classified as 'High Risk' due to dimensions or weights must address Parts B to F.
- 'High Risk' route** - TMP for OSOM movement that is classified as 'High Risk' due to travel on a 'High Risk' route only must address Parts B to F however Part C and Part D only need to address the 'High Risk' route.
- 'Critical/Sensitive' loads** - TMP for OSOM movement that is not classified as 'High Risk' but is carrying 'Critical/Sensitive' load must address Part B, Part E to F and relevant section of Part D.
- TMP provided (mandatory)

For TfNSW to accurately assess this request, please include the following information in your TMP (tick applicable)

## Part B - Vehicle/Combination and Load details

- Side and rear elevation drawings and/or photographs showing the full dimensions (width, length, height, rear projection, mass) of the load and the vehicle/combination transporting the load.
- For overmass combination - the drawings and/or photograph must also show individual axle spacing's, ground contact axle width and the required axle group mass, registration numbers and details of combination to be used (e.g. 2 x 8 low loader dolly + 4 x 8 low loader or 6 x 8 gooseneck platform or 10 x 8 drawbar platform).
- Details of the load type and number of loads.
- Additional equipment and/or parts included or removed for transportation (if applicable).

## Part C - Route Survey of Proposed or 'High Risk' Route(s)

A route survey is a documented report on your proposed or 'High Risk' route that identifies:

- Obstacles and 'pinch points' on the proposed and/or 'High Risk' route and the plans to safely navigate through them.
- Measured dimensional restrictions at intersections, bridges, crossings, underpasses and overhead structures (including vegetation).
- Current roadworks.
- Road carriageway widths.
- Proposed movement or relocation of road furniture such as signs and lights (including details of individual/organisation who will be moving or relocating the road furniture).
- Any other activity that may be affected by the passage of this movement (e.g. bus services etc).
- Suitable rest stops where the vehicle/combination can stop off the road.
- Pull over locations where the vehicle/combination can pull over to allow any following and/or oncoming traffic to safely pass.

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## Part D - Traffic Management Arrangements

'High Risk' movement and route must address all this section including those relevant to 'critical/sensitive' loads:

- The protocol that will be used for activating pull over's along the proposed route for movements classified as 'High Risk' and/or 'High Risk' routes and the length of time between pull over's.
- The proposed method of allowing following and / or oncoming traffic to pass.
- The protocol for managing following and/or oncoming traffic at the identified "pinch points".
- The speed of the movement along the proposed and/or 'High Risk' route.
- A diagram of the movement showing the positions and roles of all parties including Police (*if applicable*) involved in the movement and distances between them.

'Critical/Sensitive' load that are **not** also 'High Risk' must address the following:

- The proposed date and time of the movement or a schedule of movements where there are multiple movements planned.
- Contingency arrangements in the event of an emergency, breakdown or incident.
- Contact names and numbers of those involved in the movement (*e.g. drivers, pilots etc*).

## Part E - Stakeholder and Community Consultations

- Relevant approvals from infrastructure authorities.
- Evidence of contact and/or approvals from Local Councils along the proposed route.
- Proposed plans to mitigate disruption to other road users and activities affected by the passage of this load (*e.g. advertising, use of Variable Message Signs etc*).

## Part F - Rail Infrastructure Manager (RIM) approval

If your proposed route for your OSOM movement travels over any railway crossing you must provide:

- A RIM approval from the relevant RIM(s) for each railway crossing on your proposed OSOM route. For more information, please visit:

<https://www.transport.nsw.gov.au/operations/roads-and-waterways/business-and-industry/heavy-vehicles>

Please note a railway crossing is defined as where a road and railway cross at the same grade i.e. a level crossing.

## Part G - Applicant Declaration

The information given in this application is complete, true and correct in every detail.

I understand that failure to provide complete, true and correct information in this application may result in the application being not processed or refused.

I understand that Personal Information about me is collected and held by Transport for NSW, of 20-44 Ennis Road, Milsons Point NSW 2061. I understand that my personal information is being collected for the purpose of deciding whether to issue a permit to me.

I acknowledge that this information is provided for the purpose of the *Road Transport (Vehicle and Driver Management) Act 2005*. I understand that if I do not supply the requested details and/or do not sign/confirm this declaration a permit may not be issued to me.

I acknowledge that personal information about me held by TfNSW may be disclosed inside and outside NSW to driver licensing and vehicle registration agencies, law enforcement agencies, providers of compulsory third party (bodily injury) insurance and solicitors in regard to motor vehicle accidents. I acknowledge that personal information about me held by TfNSW may be disclosed for the purposes of verifying the contents of this application; the administration of driver licensing and vehicle registration legislation and law enforcement; and for the purposes of the protection of public revenue and road safety.

I understand that I have a right to access and where necessary seek amendment of personal information about me held by TfNSW in accordance with the provisions of the *Privacy and Personal Information Protection Act 1998 (NSW)* and/or the *Privacy Act 1988 (Cth)*.

Transport operator or contact person name (*print*)

  

Position in company

Transport operator or contact person signature

Date

day	/	month	/	year
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## Part H - Lodging your form

Submit this completed form and **all** required documentation by email, fax or mail:

**Email to:** [spu@transport.nsw.gov.au](mailto:spu@transport.nsw.gov.au)

**Fax to:** 1300 361 570

**Mail to:** Transport for NSW  
PO Box 94  
Glen Innes NSW 2370