

Important Information

- All supporting information must be provided.
- Details that are missing or incorrect may result in delays or the application not being processed.

1. Applicant Details

Applicant's full name

Applicant's Employer or Organisation (*Trading name or Registered Business name*)

Australian Company Number (ACN)

Registered office / business address

Postcode

Postal address (*if applicable*)

Postcode

Business phone number

Mobile phone number

Email address

2. Applicant Referees

Please provide details for two persons who are able to provide references regarding your training or assessor experience and skills.

(i) Name

Position

Relationship to applicant

Phone number

(ii) Name

Position

Relationship to applicant

Phone number

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Contact Details

Transport for NSW, Freight Branch
27-31 Argyle St Parramatta 2150

www.rms.nsw.gov.au | T 1300 79 11 86 | E livestockscheme@rms.nsw.gov.au

3. Publication Details

Please indicate whether you agree to have your details listed on the NSW Livestock Loading Scheme webpage list of approved assessors.

Tick applicable

I agree to my details being published on the webpage. *(complete area details below)*

I do not want my details to be published on the webpage. *(I plan to conduct in-house Assessments only)*

If you agree to be listed on the NSW Livestock Loading Scheme webpage, please indicate the areas where you are available to undertake assessments.

- | | |
|--|---|
| <input type="checkbox"/> Sydney | <input type="checkbox"/> Central West NSW |
| <input type="checkbox"/> Hunter | <input type="checkbox"/> South West NSW |
| <input type="checkbox"/> South Coast NSW | <input type="checkbox"/> Victoria |
| <input type="checkbox"/> North Coast NSW | <input type="checkbox"/> Queensland |
| <input type="checkbox"/> North West NSW | <input type="checkbox"/> South Australia |

4. Applicant Declaration

Giving false and misleading information is a serious offence and penalties may apply.

I, the applicant, declare that all the details provided in this application form are true and correct.

Applicant's signature

Date signed

day	/	month	/	year
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Privacy Statement

Transport for NSW (TfNSW) is collecting your personal information in connection with your application and we may retain and use it to verify the details you have provided and for compliance checks and for road safety purposes including projects that will benefit the NSW Livestock Loading Scheme.

Providing this information is voluntary but we may not be able to assist you unless you provide it.

We may disclose your personal information in order to assess your application or verify the information you provide. We may also disclose it to any Australian State or Territory government agency that administers Heavy Vehicle licences and/or the loading of livestock into Heavy Vehicles. Otherwise we will not disclose your personal information without your consent unless authorised by law.

Your personal information will be held and managed by TfNSW in accordance with the *Privacy and Personal Information Protection Act 1998 (NSW)*. To access or amend your personal information please use the access and amendment application forms available at www.transport.nsw.gov.au/about-us/transport-privacy

5. Supporting Information Checklist

Please attach the following documents to your application form;

(a) Evidence of identity

A certified copy of your driver licence or certified copy of acceptable [proof of identity](#).

(b) Qualifications

A certified copy of your TAESS00011 Assessor Skill Set or equivalent and 2 years minimum experience in livestock loading; or minimum 5 years of industry experience in livestock loading (refer to 5(c)).

(c) Written statement of relevant experience

A brief written statement (one page) outlining your experience in:

- a demonstrated ability to organise Assessments including supply and use of a suitable electronic tablet device and processing of trainee applications and certificates.

(d) A certified copy of your satisfactory and current

National Criminal Check Documentation issued within the last 12 months.

(e) Relevant insurances

Certified copies of certificates of currency for:

- public liability insurance for not less than \$10,000,000 in respect of any single occurrence;
- professional indemnity insurance for not less than \$1,000,000 in respect of any single occurrence;
- Workers compensation insurance for not less than the minimum required under applicable legislation;
- Motor vehicle comprehensive insurance for not less than \$20,000,000 in respect of any single occurrence (if using own vehicle to undertake assessments); and
- Personal accident and illness insurance *[Note: Only applicable to sole traders].*

Please note: In-house Assessors should note Schedule A of the Assessor Agreement with regard to insurance requirements.

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6. Submitting Details

Completed form and all supporting documents are to be forwarded to TfNSW Freight Branch details on page 1.