

Guidelines

About this form

- Under the Heavy Vehicle National Law (HVNL) the National Heavy Vehicle Regulator (NHVR) is responsible for the administration of the Intelligent Access Program (IAP) and the issuing of access permits.
- This form provides detailed information regarding mobile cranes enrolling in the IAP in NSW. It must be submitted in order to complete the IAP online enrolment application. Where possible it should be scanned and attached to the IAP online enrolment application, otherwise the form can be faxed or posted as detailed in the lodgement section below.
- If your crane exceeds general mass or dimension limits, you will need to provide an approval document from a registering authority (eg Roads and Maritime Certificate of Approved Operations) and/or a NHVR Vehicle Standards Exemption (Permit) stating the crane's approved dimensions and mass. If the approval document or NHVR Vehicle Standards Exemption (Permit) does not state the individual axle masses for the crane, a current split weighbridge certificate will need to be provided.
- The information provided in this form, the IAP online enrolment application and the other supporting documents provided will be used by Roads and Maritime to determine whether:
 - your crane is eligible for the IAP and its IAP scheme; and
 - your crane is eligible for the special requirements you selected on the form.

Mobile Cranes and the IAP

- The following mobile cranes are defined as high risk and must be enrolled in the IAP in NSW:
 - All cranes wider than 2.5 metres.
 - All cranes 2.5 metres wide or less that exceed the mass limits allowed in the current NSW Class 1 Special Purpose Vehicles Notice¹ or National Class 1 Special Purpose Vehicle Notice.
 - All cranes with a forward projection exceeding 5.5 metres.

¹When travelling under the NSW Class 1 Special Purpose Vehicles Notice, two axle 'Pick and Carry' cranes that are 2.5 metres wide or less with axle masses above 10 tonnes but which do not exceed 12 tonnes will not require IAP in NSW.

To be eligible for enrolment in the IAP, the mobile crane and its trailing unit must be currently registered in an Australian Jurisdiction.

- If your crane is eligible to enrol in the IAP in NSW, you will be issued an interim Intelligent Access Condition (IAC) via email. You must provide the interim IAC to your chosen IAP Service Provider who will install the IAP equipment in your vehicle. A list of IAP Service Providers is available at www.tca.gov.au/certified-services/iap.
- Roads and Maritime will issue a NSW IAP Certificate of Enrolment for your enrolled crane via email when the IAP Service Provider has informed Roads and Maritime that it is ready for monitoring.
- All costs related to the fitment of in-vehicle units and the provision of vehicle monitoring must be borne by the crane operator.

Urban Access Concession (UAC)

- In addition to a base network, mobile cranes enrolling in the IAP that meet certain dimension limits relevant to the concession may be eligible for extended urban access via the Urban Access Concession (UAC).
- UAC provides an exemption from the State road peak hour travel and clearway and transit lane travel restrictions in the NSW Urban Zone.
- UAC also provides additional access to selected restricted tunnels provided the mobile crane complies with tunnel height restrictions and all other conditions listed in the relevant access notice.
- Cranes can operate under UAC under the National Class 1 Special Purpose Vehicle Notice or an access permit.

Contact Details

Monday to Friday 8.30am to 5.00pm AEST (excluding Public Holidays)
Roads and Maritime Services, Vehicle Telematics Systems
PO Box 94 Glen Innes NSW 2370

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www.rms.nsw.gov.au/iap | T 1300 364 847 | F 02 6732 9116 | E iap@rms.nsw.gov.au

- The dimensions limits for the UAC are:

| | | UAC | |
|--------------------|--|---|----------|
| | | Option 1 | Option 2 |
| Width | Not exceeding 2.9m | | |
| Forward projection | Not exceeding 3.5m | Not exceeding 5.5m | |
| Length | Not exceeding 15.5m (includes the forward projection and rear overhang) | Not exceeding 10.8m (includes the forward projection and rear overhang) | |
| Height | Not exceeding the maximum height and rear overhang dimension limits for mobile cranes listed in the current NSW Class 1 Special Purpose Vehicles Notice or National Class 1 Special Purpose Vehicle Notice | | |
| Rear overhang | | | |

- To be eligible for UAC, you will need to provide written confirmation of the width, length and forward projection of the mobile crane you selected for UAC. This can be an approval document from a registering authority or a NHVR Vehicle Standards Exemption (Permit) stating the crane's approved dimensions.

Note: For cranes registered in NSW with a Special Purpose Exemption/Approval dated before 1 March 2011, you will need to provide a Vehicle Dimension Certificate (VDC) for your crane. To arrange measurement for a VDC please contact Technical Enquiries on 1300 137 302.

- For more information on UAC please refer to Roads and Maritime's website available at www.rms.nsw.gov.au/business-industry/heavy-vehicles/road-access/mobile-cranes.html.

Alternate Configuration

All terrain mobile cranes up to five axles and all terrain mobile crane and dolly combinations may be eligible for the Alternate Configuration Scheme. The supporting approval document from a registering authority (eg Special Purpose Vehicle Exemption/Approval previously issued by Roads and Maritime) or a NHVR Vehicle Standards Exemption (Permit) must specify the largest dimensions, heaviest total mass and individual axle mass if applicable. Further information on how to obtain a new or amended NHVR Vehicle Standards Exemption (Permit) is available at www.nhvr.gov.au.

Under the Alternate Configuration Scheme, an access permit will be required for each configuration for a maximum of two SPV access networks.

An operator must declare when operating on the alternate SPV network in the comments section of the Self Declaration Input Device (SDID) at the start and end of each trip under that access permit. If the vehicle is not fitted with an SDID, the driver must declare the SPV network by an alternative method approved by TCA and provided by your IAP Service Provider.

*Please keep these guidelines.
Do not send them with your application.
Only submit the following three pages.*

Lodgement of this form

- In addition to the completion of this form please provide a copy of:
 - The vehicle's registration certificate.
 - An approval document from a registering authority (eg Special Purpose Vehicle Exemption/Approval previously issued by Roads and Maritime) or a NHVR Vehicle Standards Exemption (Permit) stating the crane's approved dimensions and mass.
 - A current split weighbridge certificate, if the approval document from a registering authority or the NHVR Vehicle Standards Exemption (Permit) does not state the crane's individual axle masses.
 - A written confirmation of the width, length and forward projection of the mobile crane for applications requiring the UAC.

Note: For cranes registered in NSW with a Special Purpose Exemption/Approval dated before 1 March 2011, please contact Technical Enquiries on 1300 137 302 to arrange for a VDC.
 - For the Alternate Configuration Scheme:
 - Document (i) above must be for the largest dimensions and heaviest total mass.
 - Document (ii) above must show both the crane and dolly combination and the standalone crane configuration where alternate configuration includes crane and dolly combination and standalone crane otherwise it must show the standalone crane configuration at its largest dimension and heaviest total mass.
 - Document (iii) above must be for all crane configurations requested.
 - Completed section 5 and 6 of the form for each of the configuration requested.
 - Document (iv) above must be for each crane configuration requested requiring UAC.

This form and other supporting documents may be lodged:

By Internet: By scanning this form and supporting documents and attaching it to the IAP online enrolment under Heavy Vehicles at service.nsw.gov.au/online-services

By fax to: 02 6732 9116

By email: iap@rms.nsw.gov.au

By post to: Roads and Maritime Services
Vehicle Telematic Systems
PO Box 94
GLEN INNES NSW 2370

Use this form to supply application details for IAP Mobile Cranes

1. IAP Application details

This Application Details Form provides detailed information about the crane being enrolled in IAP in NSW. This information will assist Roads and Maritime to determine the routes and conditions of access. Where possible it should be scanned and attached to the IAP online enrolment application. If you don't have access to a scanner the form can be faxed or posted as detailed at the end of this form.

An IAP application number is provided upon submission of the IAP enrolment application online. Please provide that IAP application number below if faxing or posting this form.

IAP application number

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2. Name of Registered Operator

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3. Vehicle details

Registration plate

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State

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Copy of the vehicle's registration certificate is attached.

Trailing unit (if applicable)

Registration plate

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State

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Copy of the vehicle's registration certificate is attached.

If the mobile crane has been issued with an Access Permit, please provide permit number

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If the mobile crane has been issued with a Vehicle Standards Exemption Permit or a Certificate of Approved Operations, please provide permit/reference number

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Copy of the current split weighbridge certificate is attached (not older than 14 days)

4. Network Access

- SPV Level 1
- SPV Level 2
- SPV Level 3
- SPV Level 4
- SPV Level 4/12t per axle
- SPV Level 6

Note: Before selecting your Network Access Level please refer to the current SPV Notices on the NHVR website that outlines the different Levels of Access for IAP in NSW to accurately assess the appropriate level of network access before selecting and ticking a Network Access checkbox.

5. Special Requirements

12 tonne mass limit per axle

12 tonne mass limit per axle, when fitted with 16 inch (406mm) or wider tyres, is allowed on three, four and five axle all terrain cranes.

Note: If you select to have 12 tonne mass limit per axle your network may be restricted.

Urban Access Concession (UAC)

Mobile cranes that comply with the dimensions limits for UAC stated in the guidelines for this form are eligible for additional urban access via the UAC.

Copy of approval document from a registering authority or a NHVR Vehicle Standards Exemption (Permit) (stating the approved dimensions) for the crane or a Vehicle Dimension Certificate (VDC) is attached.

A VDC is required for cranes registered in NSW with a Special Purpose Exemption / Approval dated before 1 March 2011.

Alternate Configuration

All terrain cranes up to five axles and crane and dolly combinations may be eligible for the Alternate Configuration Scheme. The all terrain crane or crane and dolly combination must be validly registered in the largest dimension and heaviest total mass.

Note: If the Alternate Configuration has been selected, Roads and Maritime will be in contact with you to assist in the processing of this option.

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6. Vehicle dimension details

Most Compact Travel Dimensions – (only to one decimal place, rounding up if necessary).

Forward projection is measured from the centre of the driver's steering wheel.

Rear projection is measured from the centre of the rear axle group.

| Width (m) | Height (m) | Length (m) | Forward Projection (m) | Rear Overhang (m) |
|----------------------|----------------------|----------------------|------------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

7. Mass and axle spacing details

Vehicle axle spacings

In this diagram, write the number of tyres fitted to each axle inside the circle for that axle, and then underneath between the lines show the distance between each axle in metres to one decimal place.

| Axle 1 | Axle 2 | Axle 3 | Axle 4 | Axle 5 | Axle 6 | Axle 7 | Axle 8 | Axle 9 | Axle 10 | Axle 11 |
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Mark the axles that belong to the dolly or trailer:

Vehicle mass details

| | No. of axles in the group | Axle ground contact width (outside tyre to outside tyre) (m) | Tyre size fitted to axle (mm) | Load sharing axle group (Yes or No) | Manufacturers axle rating (tonnes) | Manufacturers max suspension rating (tonnes) | Approved mass limit (tonnes) |
|-----------------|---------------------------|--|-------------------------------|-------------------------------------|------------------------------------|--|------------------------------|
| Group or Axle 1 | | | | | | | |
| Group or Axle 2 | | | | | | | |
| Group or Axle 3 | | | | | | | |
| Group or Axle 4 | | | | | | | |
| Group or Axle 5 | | | | | | | |
| Group or Axle 6 | | | | | | | |
| Group or Axle 7 | | | | | | | |
| Group or Axle 8 | | | | | | | |

8. Comments

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| <input type="text"/> |
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9. Registered operator declaration

The information given in this application is complete, true and correct in every detail. I understand that failure to provide complete, true and correct information in this application may result in the application being not processed or refused.

I understand that Personal Information about me is collected and held by Roads and Maritime Services (Roads and Maritime) of 20-44 Ennis Road, Milsons Point NSW 2061. I understand that my 'personal information' is being collected for the purpose of deciding whether to enrol the vehicle in the IAP in NSW and to issue a permit to me.

I acknowledge that this information is provided for the purposes of the Heavy Vehicle National Law (NSW). I understand that if I do not supply the requested details and do not sign/confirm this declaration an interim IAC, IAP Certificate of Enrolment and/or a permit may not be issued to me.

I acknowledge that 'personal information' about me held by Roads and Maritime may be disclosed inside and outside NSW to driver licensing and vehicle registration agencies, law enforcement agencies, providers of compulsory third party (bodily injury) insurance and solicitors in regard to motor vehicle accidents. I acknowledge that 'personal information' about me held by Roads and Maritime may be disclosed for the purposes of verifying the contents of this application; the administration of driver licensing and vehicle registration legislation and law enforcement; and for the purposes of the protection of public revenue and road safety.

I understand that I have a right to access and where necessary seek amendment of 'personal information' about me held by Roads and Maritime in accordance with the provisions of the relevant privacy legislation.

Registered operator contact name *(please print)*

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Registered operator contact signature

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Date

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| day | | month | | year |

Note

1. *Unsigned or incomplete applications will not be processed.*