

### 1. Business details

Trading name (the name your station trades as)

AIS number

Previous business address  
(Include street, street number, suburb/town and postcode)



Postcode

New business address  
(Include street, street number, suburb/town and postcode)



Postcode

Postal address (if different to the business address)

Postcode

Business telephone

Mobile number

Email address

Australian Business Number (ABN)












Australian Company Number (ACN) if incorporated









### 2. How the business is operated?

**Note:** Transport for NSW will not accept family trusts

Sole trader

Company

Partnership

Other  provide details below  
(Government/Council etc)

### 3. NSW Fair Trading motor vehicle repairer's licence

(Note: A copy of the current repairers licence **showing the new address** must be attached to this application)

Licence number







Class of licence

### 4. Nominate the Service NSW centre you will attend to conduct any transactions relating to your AIS station?

### 5. Brake test road

(Required if an efficiency meter will be used on public roads)

Road(s) where brakes may be tested town or suburb



Town or suburb

Has the nominated brake test road changed from the previous nominated road at the old address?

No

Yes  Selected brake test road meets the requirements listed in Rule 1.55 of the AIS Business Rules

### 6. Premises

What are the dimensions of the vehicle entrance and inspection area of the new premises? (List all dimensions in metres)

#### Entrance

Height	Width

#### Inspection area

Length	Width

### 7. Nominated work area

Do you have a working area that will enable you to safely inspect the class of vehicle the station is accredited to inspect?

No

Yes  **Note:** This must be a clear inspection area with a sealed level surface separate from any space that is regularly used for activities such as petrol sales, and/or on any driveways used for entry or exit.

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## 8. Applicant checklist

With this application I have attached the following document:

Copy of motor vehicle repairer's licence showing new address details

## 9. Declaration

I understand that I must supply the information requested in this form in accordance with the Business Rules for the Authorised Inspection Scheme (AIS) and that failure to supply full details, relevant documentation and sign this declaration can result in the application not proceeding. I declare that the information I have given in this application is true and complete. I understand that if any information I have given is found to be false that my authorisation may be cancelled or revoked.

**This declaration must be completed by the owner of the Authorised Inspection Scheme.**

Surname

Given name(s)

Signature

Date

	/		/	
day		month		year

Position / Title

## Personal Information Collection Notice

Transport for NSW is committed to protecting your privacy and ensuring your personal and health information is managed according to law. Find out why we collect your personal information, including how we use and manage it, by reading our privacy statement at [transport.nsw.gov.au/privacy-statement](https://transport.nsw.gov.au/privacy-statement) or phone **13 22 13** to request a copy.

**Please return this completed form to:**

Accreditation

PO Box 122, Glen Innes NSW 2370

**T 1300 79 11 86 | E [ais@transport.nsw.gov.au](mailto:ais@transport.nsw.gov.au)**