



This certificate is to be completed by an independent auditor with the appropriate skills. The auditor must be independent of the function or services provided under the DVRS Agreement. They must retain sufficient and appropriate evidence to support their certification. Section 1 or Section 2 must be completed.

The auditor must provide these documents to the manager/delegate of the controlling service centre:

- DVRS Audit Certificate
- DVRS Audit Guidelines
- Evidence of motor dealer licence, if applicable
- Public and products liability or broadform liability insurance policy
- Workers compensation policy

Section 1 - Participant has complied

I certify that _____
(insert participant name)

has complied with all obligations under the Agreement for the period _____ to _____ .

Comments:

Name of auditor (printed) _____

Company name (printed) _____

Signature _____ Date _____

Section 2 - Participant will comply once failures are rectified

I certify that with the exception of the failures listed below the participant has complied with the remainder of the obligations of the Agreement for the period _____ to _____ .

Details of the failures to comply with the Agreement and steps taken to rectify these failures are attached.

Name of auditor (printed) _____

Company name (printed) _____

Signature _____ Date _____

Personal Information Collection Notice

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