

A motor vehicle can only be registered in the name of a legal entity. For registration purposes a vehicle must be registered in the name of a natural person or an incorporated organisation.

To establish/create a Transport for NSW customer number for a company or other organisation not already on the Transport for NSW system, proof of identity must be provided.

Incorporated organisations are required to provide evidence of incorporation. This can be any of the following:

- Certificate of registration, with Australian Company Number (ACN);
- a current extract of the company, with ACN;
- Certificate of registration on change of name with ACN;
- a printed extract from the Australian Securities Investment Commission (ASIC) website with ACN;
- Certificate of incorporation issued by the NSW Office of Fair Trading;
- Certificate of registration of a foreign company, with Australian Registered Body Number (ARBN) for companies incorporated overseas.

The representative authority must be filled in if the applicant is not a director or authorised delegate of the organisation. In all cases the authorised representative must provide proof of their identity.

Office use
Customer number allocated
Attachments

1. Reason for establishing/creating a Transport for NSW customer number (please tick appropriate box)

- Establish registration
- Transfer registration
- Apply for Mobility Parking Scheme as an organisation
- Other (please give details below)

2. Organisation details

Name (give incorporation name if applicable)

Business address

State
Postcode

Postal address (if different from business address)

State
Postcode

ABN or ACN (if applicable)

Contact person for incorporated organisation

Phone number

Fax number

3. Has your organisation previously engaged in business with Transport for NSW that required the issue of a customer number in the above name?

- No
- Yes Give details below

What type of business?

Customer number/registration number

4. Garage address (where any vehicle will most often be kept)

State
Postcode

5. Customer declaration

You declare that the information on this form is true and complete.

Signature

Date

6. Representative authority

To be completed if an authorised representative attends to establish/create a Transport for NSW customer number.

I declare that the person named below is my authorised representative.

Signature

Date

Representative details

Driver licence number/customer number

Surname

Given name(s)

Residential address

Date of birth (if applicable)

Gender Male

Female

Representative signature

Date

Office use only

Proof of identity record

Person

Stand-alone or primary proof

Document number

Secondary proof (if necessary)

Organisation

ACN or ARBN verified from (specify document and copy)

Verified by

CSR name

Signature

Staff number

OFFICIAL: Sensitive - Personal
(when completed)



Cut here and hand to customer

Office Use Only

Customer name

Transport for NSW Customer number