

Application for Transfer / Refund of NSW Registrations for Motor Dealers

- Motor dealers can use this form to transfer or transfer and refund a NSW registration. Number plates must be attached to the vehicle at time of sale for transfer of registration.
- You must transfer the vehicle into your name within **14 days** of it coming into your possession or management.
- If any details are incorrect or illegible Transport for NSW will return this form to you for correction.
- The following must be presented with this form:
 - The certificate of registration (if available)
 - If you wish to cancel a NSW registration you must surrender the number plates or provide a 'surrender number plates' receipt from an interstate authority. **Note:** If the number plates are not surrendered, or are reported lost, stolen or destroyed you will need to complete a Number Plates and/or Cancellation of Registration form (form no 1038).
 - Interstate dealers must also provide their interstate motor dealer's licence and Dealer Services Officer – Authorisation form (form 1388). **Note:** Not required if already established on the Transport for NSW system.

Vehicles to be transferred (please print carefully to prevent errors)						Seller's licence / DL No. (If available)	Market value	Rego certificate attached?		Cancel rego (see note)	
Registration number	Date purchased	VIN / chassis / frame number	Make	Odometer reading	Seller's full name and suburb			Yes	No	Yes	No
							\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
							\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
							\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
							\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
							\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
							\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
							\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
							\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
							\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
							\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
							\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
							\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

I declare that the information in this application is true and complete and authorise Transport for NSW to disclose that information to verify its accuracy. The law requires this information. Inaccuracies or omissions may lead to penalties and refusal or cancellation of registration. I consent to disclosure for the purpose of law enforcement, public revenue protection, public safety, NSW compulsory insurance and enquiries relating to motor accidents or abandoned vehicles or which would be relevant to any acquisition of the vehicle, throughout Australia. I also consent to Transport for NSW using the information for any claims it has against the registered operator. The vehicles shown above are being held for re-sale. I am an authorised services officer for this dealer or I am a representative for an interstate dealer and I hereby authorise the transfer or transfer and cancellation of the vehicles shown on this form.

Dealer's name

Phone number

Dealer's licence number

Dealer email address

Representative's name (please print)

Representative's signature

Date sent to service centre

Service centre use only

I have verified that the representative is an authorised signatory on the POI permit scheme list for this dealer or I have verified POI documents for an interstate dealer representative and if the dealer is in the on-line dealer scheme, the application and source documents (if available) have been checked.

Date received at service centre

Date processed at service centre

Service centre name

CSR's signature

Staff number