

# Request for vehicle/trailer information

## AIS examiner / VSCCS licensed certifier

This form is to be used by Authorised Inspection Station (AIS) examiners or Vehicle Safety Compliance Certification Scheme (VSCCS) certifiers to request vehicle identification numbers on behalf of a customer. Send the completed form to Vehicle Identification Unit at [vins@transport.nsw.gov.au](mailto:vins@transport.nsw.gov.au)

Customer is to complete sections 1 and 2

**Pre 1989 trailer identifier (AIS examiner only)**  
Complete section 3, 4, 5 and 6

**Individually constructed vehicle VIN (VSCCS certifier only)**  
Complete sections 3, 5 and 6

### 1. Customer details

Name and address of customer / company

Postcode

Company customer number

Driver licence / customer number

Phone number

 ( )

Email

Name and address of representative (if company)

Postcode

Representative customer/driver licence number

### 2. Customer declaration

I confirm that Transport for NSW is collecting my personal information for the purposes of my registration, and confirm that the details I have provided in this form are true and correct.

Signature of customer

Date

day	/	month	/	year
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### 3. Vehicle details

Make / model (in full - name, letters and/or numbers, variant, colour)

VIN or chassis (previous VIN or chassis if replacement)

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Vehicle inspection report number

Shape code

Compliance date Year model

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**Personal Information Collection Notice:** Transport for NSW is committed to protecting your privacy and ensuring your personal information is managed according to law. Find out why we collect your personal information, including how we use and manage it, by reading our privacy statement at [transport.nsw.gov.au/privacy-statement](http://transport.nsw.gov.au/privacy-statement) or phone 13 22 13 to request a copy.

### 4. Pre 1989 trailer ID number only

Please provide the below supporting documentation with the completed application form. Any application received without this will be rejected.

Clear photos of all four sides of the trailer and draw bar

Please tick evidence provided to confirm the proof of origin. This should also include the make/model and year of manufacture. Tick any that apply.

certificate of registration

bill of sale or receipt

notice of disposal (NOD)

other

Confirmed manufacture date

### 5. AIS / VSCCS details

Postcode

AIS / VSCCS number

Examiner / certifier number

Name (Authorised examiner / VSCCS licensed certifier)

Phone number

 ( )

Email

### 6. Examiner / certifier declaration

The information on this form is true and correct.

I certify that I have inspected the vehicle described on this form in accordance with the requirements of my examiner/certifier's licence and have determined that the vehicle complies with the applicable vehicle standards or, the particular modification does not cause the vehicle to fail to comply with the applicable vehicle standards.

I understand that under the law, it is an offence to provide false and misleading information on this form, or to certify a vehicle outside of this scope of the authority conferred by my examiner/certifier authority or licence.

Signature (Authorised examiner / VSCCS licensed certifier)

Date

day	/	month	/	year
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