

Use this form to apply for a new, additional or replacement trader's plate. You or your representative will need to attend a service centre with this completed form, your proof of identity, supporting documents and the applicable fee.

Office use only
- Attachments

Note - Tow trucks, auto dismantling, taxis, licensed certifier operations and the movement of written-off vehicles are not eligible users for trader's plates.

1. Is the trader's plate to be issued in the name of:

a person Go to 2

a corporation Go to 3

Have you previously conducted business with Transport for NSW (TfNSW) in another name? If 'yes' please specify

2. Customer details

If you are sending someone else to apply for a trader's plate in your name you must also complete the representative authority on this form. However, if you are not already recorded as a Transport for NSW customer, you must attend the service centre in person and provide Proof of Identity.

NSW Driver Licence/Customer number

Surname

Given name(s)

Legal and renewal notices will be sent to the residential address below unless an alternate mailing address is nominated. You must notify Transport for NSW of your new residential and mailing address within 14 days of moving.

Residential address

Mailing address (if different from business address)

Date of birth

Day / Month / Year

Sex

Male Female Go to 4

3. Corporation details

The corporation's director, chief executive, a senior manager, or equivalent must sign this application at item 23. If you are sending someone else to apply for a trader's plate in the corporation's name you must also complete the Representative Authority on this form.

Customer number (if issued)

Name

Legal and renewal notices will be sent to the business address below unless an alternate mailing address is nominated. You must notify Transport for NSW of your new business and mailing address within 14 days of moving.

Business address

Mailing address (if different from business address)

Evidence of incorporation required

ACN, ARBN (or other)

ABN (if applicable)

4. Contact details

Phone number

Fax number

Mobile number

Email address

5. What type of business are you?

Manufacturer

Dealership

Repairer

Other: _____

6. Where will the plates be stored when not in use?

(i.e. safe, filing cabinet)

7. Industry licence details

Motor vehicle repairers licence or dealer's licence number (if applicable)

Expiry date

Day / Month / Year

8. Nominate a service centre at which the trader's plate will be collected.

9. Supporting information checklist

Please provide the following mandatory supporting documents with your application:

- Proof of identity for you or your representative.
- Copy of your motor vehicle repairers licence or dealers licence, or other documents indicating relevant trade business qualifications or credentials.
- A letter describing your business activities and reasons why you require a new, additional or replacement trader's plate(s) on company letterhead.
- Last three months of trader's plate record of use (additional or replacement plates only).
- Proof of Premises (for Motor Dealers and Motor Vehicle Repairers this must be the address that is listed on the Motor Dealer or Motor Vehicle Repairers Licence issued by Fair Trading).
- Government authorities or organisations incorporated under legislation must provide on letterhead the name of the Act under which they are incorporated.
- For organisations, evidence of organisation's corporate status (e.g Certificate of Registration issued by the Australian Securities and Investments Commission, or Certificate of Incorporation issued by NSW Fair Trading).

10. What are you applying for?

- New** trader's plate Go to 11
Additional trader's plate Go to 14
Replacement trader's plate Go to 17

NEW

11. Trader's plate type required

- Motorcycle Trailer Vehicle

12. How many trader's plates are you applying for? _____

13. How often will the trader's plate(s) be used? _____

Go to 20

ADDITIONAL

14. List the numbers of all existing trader's plates you hold

15. Additional trader's plate type required:

- Motorcycle Trailer Vehicle

16. How many trader's plates are you applying for? _____

Go to 20

REPLACEMENT

17. Trader's plate number to be replaced

--

18. I am applying for a replacement trade plate because my current plate is:

- Damaged Lost Stolen
 Destroyed Confiscated

19. Police event number, for stolen plates _____

Go to 20

20. Customer declaration

Please read carefully before you sign.
If you do not tell the truth you can be prosecuted.

You declare that:

The information on this form is true and complete.

You have read and accept the [Trader's Plate Conditions](#) of Use. Under road transport legislation, it is an offence to attempt to obtain trader's plates by a false statement or any misrepresentation or other dishonest means.

Signature

--

Capacity if representative of a corporation

--

Date

Day	/	Month	/	Year
-----	---	-------	---	------

21. Representative Authority

This authority must be completed if you are sending someone to apply for a trader's plate in your name. However, if you are not already recorded as a Transport for NSW customer, you must attend a service centre in person and provide Proof of Identity.

I declare that the person named below is my authorised representative.

Representative details

NSW Driver Licence/Customer number

--

Date of birth

Day	/	Month	/	Year
-----	---	-------	---	------

Sex

Male Female

Surname

--

Given name(s)

--

Residential address

Signature

--

Capacity if representative of a corporation

--

Date

Day	/	Month	/	Year
-----	---	-------	---	------

Personal Information Collection Notice

Transport for NSW is committed to protecting your privacy and ensuring your personal and health information is managed according to law.

Find out why we collect your personal information, including how we use and manage it, by reading our privacy statement at transport.nsw.gov.au or phone **13 22 13** to request a copy.

Office use only

Service centre location

Applicant's customer number

POI presented and verified

Stand alone or primary proof

Document number

Secondary proof (if required)

Incorporated organisation

ACN or ARBN other (specify document)

Other required documents

Document(s) provided (specify document)

Document reference number(s)

Expiry date(s)

Collect the applicable fee. Copy application and required documents, and send copies to the Auburn Dealer Business centre.

Auburn Dealer Business centre use only

Application approved Application refused (specify reasons)

Team leader signature

Date

Day	/	Month	/	Year
-----	---	-------	---	------