

Use this form to make changes to your NSW driver licence (all classes), boat licence, combined licence, NSW photo card, vehicle or vessel registration, and/or mooring licence.

Office use - attachments

- You must provide original copies of supporting documents. (Photocopies will not be accepted).
- Customers with **road products only** (i.e. a driver licence and vehicle registration) can visit any service centre to make changes. **Combined licence holders and customers with both road and maritime products** should visit a service centre that conducts maritime business.
- For further enquiries visit a service centre or call Service NSW on **13 22 13**.  
**Hearing or speech impaired?** Call us on the National Relay Service: TTY users phone **13 36 77** then ask for **13 22 13**.  
Speak and Listen users phone **1300 555 727** and ask for **13 22 13**.
- Transport for NSW no longer record organ donation details. For more information visit [donatelife.gov.au](http://donatelife.gov.au)

**Products held** (tick and complete all applicable)

Driver licence or customer number	Boat or Mooring licence number
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>

Combined licence - driver/boat driving  
 No  Yes

Vehicle plate number

Vessel registration number

**1 Customer details** (include all **new** details)

Surname

Given name(s)

Organisation name (if applicable)

Residential address or business address  
 (licence address must be in NSW)  
  
Postcode

Mailing address (if different from residential address  
 All mail will be posted to this address)  
  
Postcode

Vehicle garage address (where the vehicle will most often be kept)  
  
Postcode

If you would like to register for an online service account, go to [service.nsw.gov.au](http://service.nsw.gov.au) for more information.

Email address

Mobile number

Contact person name

Fleet manager name (if applicable)

**2 Personal details**

Date of birth  
  

day
month
year

Gender  
 Male  Female

**3 Licence and registration changes**

Your licence or customer number

What driver licence details are to be changed?  
 (Permanent residency status may be verified online by Transport for NSW with the Department of Home Affairs. For a full list of acceptable proof of Australian residency documents, visit our website.)

What vehicle registration details are to be changed?

What boat or mooring licence details are to be changed?

What vessel registration details are to be changed?

**4 Declaration**

You declare that the information on this form is true and complete. Under the road transport legislation it is an offence for anyone to attempt to obtain or renew a driver licence, or to register or renew the registration of a vehicle, by false statement or other dishonest means.

Signature

Print name and capacity (if representing an organisation)

Date  
  

day
month
year

**Personal Information Collection Notice**

Transport for NSW is committed to protecting your privacy and ensuring your personal and health information is managed according to law.

Find out why we collect your personal information and how we use and manage it by reading our privacy statement at [transport.nsw.gov.au/privacy-statement](http://transport.nsw.gov.au/privacy-statement) or phone **13 22 13** to request a copy.

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**5 Representative's authority  
(Changes to organisation and vehicle details only)**

This authority must be completed if you send someone else to conduct business on your behalf.

**I declare that the person named below is my authorised representative**

Signature

Print name and capacity (if representing an organisation)

  


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Date

day	/	month	/	year
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**Representative's details**

NSW Driver Licence / Customer number

Name

Address

  


Date of birth

day	/	month	/	year
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Gender

Male  Female

Representative's signature

Date

day	/	month	/	year
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**SNSW Office Use - Bundle C**

Mailing address checked on DRIVES (if applicable)

**Proof of identity record**

Stand alone or primary proof

Secondary proof (if necessary)



Document number

Secondary proof Issue or E/Date



Document produced to prove change

Date of issue or expiry date

day	/	month	/	year
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SNSW location

Issue centre number



**Conditions / Endorsements**

Add/Change/Delete

Nominated Configuration Code



Effective date

Condition code

day	/	month	/	year
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Customer service representative's signature

Staff number

Date

day	/	month	/	year
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**Authorised Examiner's use**

**Note: Identification numbers must be completed below, when an examination of the vehicle required the vehicle details to be changed.**

Registration plate number

Inspection report number



VIN or chassis/frame number - ensure all characters are recorded

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Engine number

Engine make

Engine capacity

Motive power

No. cylinders or rotors




Gross vehicle mass

Gross combination mass

Overall axle space




Tare weight

Axle code

Wheelbase




Vehicle fittings

Other (specify changes)

  


Conditions/endorsements

  


Station name, address and number

  
  


**I certify I have examined the vehicle and the changed detail/s comply in all respects with the Rules for Authorised Inspection Stations.**

Name Authorised examiner

Examiner's number

Examiner's signature

Date

day	/	month	/	year
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