

Application for Unregistered Vehicle Permit

An Unregistered Vehicle Permit (UVP) must not be used as a substitute for registration.

Office use attachments

- A UVP may only be issued for restricted journeys or short-term use up to 28 days.
- The UVP document should be kept in the vehicle and the UVP label or a notice showing the permit number must be clearly displayed on the vehicle at all times.
- A Vehicle Suitable for Safe Use Declaration ([form 1245](#)) is required.
- Dealers with an agreement may certify new vehicles listed in schedule 1, item 5 of their dealer agreement without the Vehicle Suitable for Safe Use Declaration.
- Vehicles carrying a commercial load, exempt from registration, or written-off cannot be issued with a UVP.
- Any old number plates must be removed from the vehicle and surrendered at a Service NSW centre.

For further enquiries visit a Service NSW centre, call **13 22 13** or visit nsw.gov.au

Hearing or speech impaired? Call Service NSW on the National Relay Service:

TTY users phone **13 36 77** then ask for **13 22 13**. Speak and Listen users phone **1300 555 727** and ask for **13 22 13**.

1. Is the permit to be issued in the name of:
 a person a corporation **now go to 3**

2. Personal details

NSW Driver licence number/customer number

Surname

Given name(s)

Residential address

 State Postcode

Mailing address (If different from residential address.
 All mail will be posted to this address)

 State Postcode

Email address

Phone number

Date of birth / / Gender
 Male Female

ABN (if applicable) **now go to 4**

3. Corporation's details

If a UVP is being issued in the name of a corporation, the representative authority must be filled in. For a company, the Director or an authorised delegate must complete and sign the representative's section. In the case of an incorporated association, it is the public officer who must sign. In all cases, the authorised representative must provide proof of their identity.

Customer number

Name

Business address

 State Postcode

Mailing address (if different from business address)

 State Postcode

ABN (if applicable) ACN or ARBN or other
 (evidence of incorporation required)

4. Details of the proposed journey

Starting from:

On
 / /
 day month year

Arriving at:

On
 / /
 day month year

Why is the vehicle **not** being registered?

5. How long do you want the permit for?

(UVP's are issued for up to 28 days only)

6. Vehicle type? (e.g. car, truck, motorcycle, trailer, plant)

7. Vehicle identification

Make

Year of manufacture

GVM (trucks only)

Model (in full - name, letters and/or numbers, variant)

VIN number or chassis/frame number

Engine number

8. Declaration

You declare that:

- the information on this form is true and complete
- you will be bound by the conditions as described in the permit
- you will be responsible for the vehicle to be suitable for safe use for the period of the permit
- will clearly display the UVP label or notice showing the permit number on the vehicle.

Under road transport legislation, it is an offence to attempt to obtain a UVP for a registrable vehicle, or renew the permit by false statement or any misrepresentation or other dishonest means.

Signature

Print name and capacity (if representing an organisation)

Date

9. Representative authority

Complete this to authorise another person to apply for a UVP in your name (as long as you are recorded on the Transport for NSW computer system).

I declare that the person named below is my authorised representative.

Signature

Print name and capacity (if representing an organisation)

Date

Representative's details

NSW Driver licence / customer no.

Date of birth

Gender

Male

Female

Surname

Given name(s)

Address

State

Postcode

Representative's signature

Date

Personal Information Collection Notice

Transport for NSW is committed to protecting your privacy and ensuring your personal and health information is managed according to law.

Find out why we collect your personal information, including how we use and manage it, by reading our privacy statement at transport.nsw.gov.au/privacy-statement or phone 13 22 13 to request a copy.

Dealer use

Certified by dealer representative as being suitable of safe use

This vehicle is suitable for safe use and meets the requirements of road transport legislation.

Dealer licence number

Signature

Company stamp

Office use - Bundle B

If this is a telephone application make sure the applicant understands that they will be bound by the conditions of the permit and will be responsible for the suitability for safe use of the vehicle and that any old number plates must be removed from the vehicle before it is used and surrendered as soon as possible after the permit has been issued.

Proof of identity record

Stand alone or primary proof

Secondary proof (if necessary)

Document number

Corporation

ACN, ARBN or other verified from: (specify document)

Suitable for safe use

Vehicle Suitable for Safe Use Declaration

Certification by motor dealer

Customer service representative details

Name

Signature

Staff number

Permit details

Permit number

Overdimension permit number (if applicable)

Conditions

Conditions and details of proposed journey to be recorded on DRIVES.

OFFICIAL:

Sensitive - Personal (when completed)