

In accordance with the standing Harbour Master Direction for all NSW Minor Ports, applying to Seagoing Ships between 45.72 and under 80 metres in length (and below 500 Gross Tonnage) excluding cruise ships.

Request for approval of a Seagoing Ship visit to a Minor Port*

Minor Port to be visited#:

Minor Port visit start date:

Estimated time of entry:

Minor Port visit finish date:

Estimated time of departure:

Last Port visited:

Next Port to be visited:

Purpose of visit:

Name of vessel:

Vessel registration (and IMO number if known):

Vessel description:

Voyage number (if available):

Name of owner/master/agent/representative:

Contact person:

Address:

Phone number:

Email:

Additional comments:

Details of visit to be supplied

- Detailed operational plans
 - Arrival date and time
 - Duration of visit
 - Qualifications of master/navigator of vessel
 - Cargo/passengers/crew on board
- Intentions for time within Port
- Passenger or cargo transfers (including any quarantine or border clearances, if required)
- Rubbish and sullage removal intentions.
- Risk assessments for proposed operations
- Incident response plans for proposed operations (including responses to any marine pollution event)
- Evidence of approvals from other relevant authorities (eg local councils, Marine Parks, quarantine, border force etc.).

Additional information

Additional information may be requested as part of this approval process.

Acknowledgement

The Seagoing Ship is carrying all certificates and documents required by international regulations including MARPOL, SOLAS and the IMDG Code and will produce them on request.

Name of applicant:

Signature of applicant:

Date:

day / month / year

*Minor Ports of NSW are:

Disaster Bay	Jervis Bay	Port Stephens	Trial Bay
Merimbula Bay	Kiama	Broughton Island	Coffs Harbour
Montague Island	Bass Point	Port Macquarie	Lord Howe Island
Batemans Bay	Broken Bay		

If visiting multiple Minor Ports, an application form must be submitted for each port. Please ensure any operational documentation reflects the multiple ports to be visited.

Please call the Duty Officer phone on +61 2 9962 9074 to advise of the request before submitting the form and accompanying documentation to shipping@transport.nsw.gov.au.