

# TfNSW Towing Invoice Statutory Declaration – Companies

Use this form to give notice of the name and address of the driver who was in charge of the vehicle at the time of the trip.

- Print clearly in CAPITAL letters using black pen.
- The original invoice or a copy **must** be enclosed.
- Completed form **must** be received at least 7 days before the due date on the towing invoice. You must provide the name and address of the company you wish to nominate.
- Please send your completed form to Debt Recovery Unit, PO Box 533, Burwood NSW 1805; or scan and email to [tss.towing@transport.nsw.gov.au](mailto:tss.towing@transport.nsw.gov.au)

Towing Invoice number:  Vehicle registration number:

I, [full name of person completing this form on behalf of the Company/organisation named on the towing invoice]

## am an authorised officer of

Company name:

Company address:

Phone number:   Towing invoice has been enclosed

## give notice that the person named below was responsible for the trip:

Surname or Company name:

Given name(s):  Date of birth:  /  /   
day month year

Mailing address:

Suburb:  State:  Postcode:

Phone number:  Company ABN/ACN:   
(if applicable)

Drivers licence number:

State/country of issue of drivers licence:

## He / she (Please tick appropriate box )

- was the driver responsible for the towing invoice
- Was the new owner from:  /  /   
day month year
- Was the previous owner until:  /  /   
day month year

**Note:** A person who makes a false statement or misleading declaration is liable to a penalty of up to \$5,500.

I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the *Oaths Act 1900*.

Declared at  on  /  / 20    
(Place) (Date) (Signature of declarant)

in the presence of an authorised witness, who states:

I,  a,   
(Name of authorised witness) (Qualifications/Legal practitioner/Justice of the Peace-provide JP number)

certify the following matters concerning the making of this statutory declaration by the party who made it (mark 'X' in the appropriate box):

1.  I saw the face of the party **OR**  
 I did not see the face of the party because the party was wearing a face covering, but I am satisfied that the party had a special justification for not removing the covering, and
2.  I have known the party for at least 12 months **OR**  
 I have not known the party for at least 12 months, but I have confirmed the party's identity using an identification document and the document I relied on was:

(Describe identification document relied on)

X  /  / 20   
(Signature of authorised witness) (Date)

## Personal Information Collection Notice:

Our Privacy Statement explains why we are collecting your Personal Information and how we will use and manage it in accordance with the *Privacy and Personal Information Act 1998*, and, where relevant, the *Health Records and Information Privacy Act 2002*. You can obtain a copy of our Privacy Statement at [www.transport.nsw.gov.au/privacy-statement](http://www.transport.nsw.gov.au/privacy-statement) or call us on 13 22 13 to request a copy.